

Nebraska Department of Agriculture  
Animal and Plant Health Protection  
P.O. Box 94756  
Lincoln, NE 68509  
(402) 471-2351

# ACTIVITY REPORT

(DUE January 31 of each year.)

\_\_\_\_\_ County, 20\_\_\_\_\_.

Month and year weed superintendent started in this position: \_\_\_\_\_

For the **preceding** year, indicate the following:

**1. Control authority employees:**

- a. Number of weeks weed superintendent was employed full-time as a weed superintendent.....\_\_\_\_\_
- b. Number of part-time or seasonal personnel employed annually. ....\_\_\_\_\_
- c. Number of full-time personnel. ....\_\_\_\_\_
- d. Percent of time weed superintendent spent on required noxious weed activities.....\_\_\_\_\_%

**2. County noxious weed budget:**

- a. Actual total weed budget spent for the previous fiscal year. ....\$\_\_\_\_\_
- b. Total weed budget most recently adopted and approved (*total requirements*).....\$\_\_\_\_\_
- c. Tax dollars required for weed control for last fiscal year .....\$\_\_\_\_\_

**3. Public relations and education:**

- a. Number of public education and informational meetings presented by the control authority.....\_\_\_\_\_
- b. Number of noxious weed articles published based on information provided by the control authority.....\_\_\_\_\_
- c. Number of radio interviews conducted by the control authority regarding noxious weeds .....\_\_\_\_\_
- d. Number of informational letters or brochures distributed by the control authority regarding noxious weeds.....\_\_\_\_\_
- e. Number of events that informational noxious weed displays were presented by the control authority.....\_\_\_\_\_

**4. Number of inspections completed and documented with appropriate inspection reports (Spring) (Fall)**

- a. Annual noxious weed inspection .....\_\_\_\_\_
- b. Special noxious weed inspection .....\_\_\_\_\_
- c. Complaint noxious weed inspection .....\_\_\_\_\_
- d. Follow-up noxious weed inspection.....\_\_\_\_\_
- e. Crop inspections .....\_\_\_\_\_
- f. Article inspections .....\_\_\_\_\_

**5. Noxious weed notification and enforcement:**

- a. Number of reports received concerning uncontrolled noxious weed infestations (*includes landowner complaints and Nebraska Department of Agriculture (NDA) reports*).....\_\_\_\_\_
- b. Number of requests made to individuals or other entities to control noxious weeds (*excluding official notices*). ....\_\_\_\_\_

**6. Official 15-day notice results:**

- a. Number of 15-day notices issued.....
- b. Number of 15-day notices which achieved acceptable compliance prior to notice expiration.....
- c. Number of notices prosecuted.....
- d. Dollar value of fine notices collected.....
- e. Number of 15-day notice disposition reports completed.....

**7. Official 10-day notice results:**

- a. Number of 10-day notices issued.....
- b. Number of 10-day notices which achieved acceptable compliance prior to expiration.....
- c. Number of parcels force controlled by the county.....
- d. Number of parcels force controlled by contractors.....
- e. Total number of acres force controlled.....
- f. Total number of liens filed for nonpayment.....
- g. Total number of 10-day notice disposition reports completed.....

**8. Weed Superintendent Education and Training:**

- a. Number of regional Nebraska Weed Control Association (NWCA) meetings attended.....
- b. Number of state NWCA meetings, workshops, or seminars attended.....
- c. Number of university, state, or federal information or training sessions attended.....
- d. Number of private industry training sessions attended.....
- e. Other (list number of sessions attended).....

**9. Number of meetings weed superintendent held or attended with (other than those listed above):**

- a. Control authority.....
- b. County attorney.....
- c. District NDA inspector.....
- d. Railroad officials.....
- e. Road departments.....
- f. Municipalities.....
- g. Federal officials.....
- h. Other or miscellaneous.....

\_\_\_\_\_  
County Weed Superintendent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Control Authority Chairperson/President Signature

\_\_\_\_\_  
Date